



## Presentation College Chaguana

Corner Yves & Rene Streets Chaguana

Trinidad, West Indies

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7<sup>th</sup> August 2025

Dear Students and Parents/Guardians,

CXC has indicated that results will be released on Friday 15<sup>th</sup> August 2025 at 1 pm. In anticipation of this and to expedite the process of registration for Lower 6, we would like you to complete the following two step process upon receipt of your results. However, if you are not in the country at this time and will not be able to complete Step 2, send an email notifying the school's administration of this development.

**Please note that registration is only complete when both steps are completed.**

### Step 1: Online Registration

1. Fill out the online application on the school's website promptly and submit it (preferably by Friday 22<sup>nd</sup> August 2025). The following links were provided for your convenience:

#### Internal students (ONLY):

<https://docs.google.com/forms/d/e/1FAIpQLSfA6l8jQU9IRWXLK2fgGGB5yU6E-okdJwqm8p9N82cdLZsvaQ/viewform?usp=header>

#### External Students:

[https://docs.google.com/forms/d/e/1FAIpQLSfp2sFV06tGQnWLkGb\\_Fx1QZsqRfBQyXYf2YiqR8\\_c-2qAw5w/viewform?usp=header](https://docs.google.com/forms/d/e/1FAIpQLSfp2sFV06tGQnWLkGb_Fx1QZsqRfBQyXYf2YiqR8_c-2qAw5w/viewform?usp=header)

### Step 2-Physical Registration

1. Print a hard copy of your application and attach a recent passport size photo to it.
2. Provide a copy of your birth certificate and examination slip results.
3. **External Students only:** A signed and stamped recommendation from their previous school's Principal or Vice Principal.
4. Drop off your registration documents in an envelope on **Friday 22<sup>nd</sup> August, 2025** in the office between 8:00am - 2:30pm at Presentation College Chaguana.

Once this exercise is completed, the Form 6 Selection Committee will review and select potential students. Successful candidates will be notified by email. Also, these names will be posted on a list in school where students are required to sign/initial as having accepted the offer.

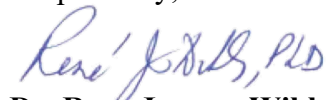
The parents/guardians of **successful external candidates (ONLY)** must do the following:

1. Visit the office to collect a letter of recommendation stating that they were accepted into form 6.
2. Apply for a transfer from their respective schools to Presentation College Chaguana.
3. Attach the letter of recommendation to the transfer application form.

Orientation for Lower Six students will be held on **Monday 8<sup>th</sup> September 2025 at 1:00pm**

We look forward to your support in ensuring that this process can be conducted smoothly and promptly so that the Lower 6 classes can commence at the earliest possible date.

Respectfully,



**Dr. Rene Jerome Wihby**  
Principal (Secondary) Ag.

**PRINCIPAL (SECONDARY)**  
**PRESENTATION COLLEGE**  
**CHAGUANAS**

