



Presentation College Chaguana

Corner Yves & Rene Streets

Chaguana

Trinidad, West Indies

Tel/Fax: (868) 665-5752 E-mail: pccadmin@pcctt.org Website: <http://pcc.edu.tt>

29th June, 2023

Dear Parents/Guardians,

Welcome to the Presentation Family! Congratulations to you and your son on his SEA results. Despite the numerous challenges encountered, he has managed to achieve one of his academic milestones.

Registration will take place on Wednesday 12th July 2023 at 8:30a.m.

Please follow the guidelines below to ensure an efficient and successful registration.

1. Complete the online Form 1 Bio-Data Registration Form (<http://pcc.edu.tt/admission/sea.php>)
2. **Download** the printable Form 1 Bio-Data Registration form (<http://pcc.edu.tt/admission/sea.php>)
3. Submit **copies** of the following documents with the printable **Form 1 Bio-Data form** in a clearly labelled envelope bearing your **son's full name**, at the College, on Wednesday 12th July 8:30am.
 - SEA Exam Results slip
 - Immunization Card
 - Birth Certificate (students holding dual citizenship must provide a copy of proof of Trinidad and Tobago citizenship)
 - Foreign Born Students must provide a copy of their **Certificate of Immigration Status**
 - Baptism Certificate (Catholic students only)
 - The completed Form 1 Bio-Data Form with a passport photo attached to the relevant space

Parents must walk with the original of the above documents for verification on the day of registration.

Students will receive an email with the date and time for orientation.

We look forward to officially meeting with you and your son at our college and request that you follow all guidelines above to avoid delays and complete the registration process accurately.

Thank you in advance for your co-operation as we look forward to an efficient registration process.

In case of any challenges during the registration process please call (321- 0707 or 745-6578).

Yours sincerely,

Mylene Beharry.....

Mrs. Mylene Beharry
Principal (Secondary) Ag.

