



Presentation College

Corner Yves & Rene Streets

Chaguanas

Trinidad, West Indies

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9th October, 2020

Dear Parents/Guardians,

Congratulations to you and your son on his SEA results! Despite the numerous challenges encountered in these unprecedented times you have managed to achieve one of your academic milestones. Your success was not happenstance, it was the result of hard work, discipline and dedicated studies. Welcome to the Presentation Family.

This year, because of the COVID-19 Pandemic we have chosen to conduct an online registration process in keeping with the Ministry of Health protocols.

The following requirements are listed hereunder:

1: Access and complete the [online Bio- Data Student Registration Form](#) on the College website (see Instructions for Registration for specific guidelines).

2: Submit copies of the following documents in a clearly labelled envelope bearing your son's full name, at the College, by Wednesday 14th October, 2020 at 12.00 PM.

- SEA Exam Results slip
- Immunization Card
- Birth Certificate (* students holding dual citizenship please provide a copy of proof of Trinidad and Tobago citizenship)
- Baptism Certificate (where applicable)
- The completed [Bio-Data Form](#) (available for download on the College website) with passport photo attached

We kindly ask all parents to exercise the necessary protocols (wash/ sanitize hands, wear face masks, social distance) when delivering these envelopes.

In keeping with the Ministry of Education guidelines, we at Presentation College have adopted an online delivery approach of the curriculum with a blend of synchronous and asynchronous delivery. To accomplish this, all students will be assigned an official (pcctt.org) faculty email which will give the student access to the virtual classrooms.

We ask your particular support for the Donation/ PTA Membership fee, a one-time-only [registration contribution](#) that is directed towards critical school infrastructural projects (e.g. perimeter fencing, tiling of classrooms and future Language Lab), and security for the ultimate well-being of your son for the next five years.

Once your submission is complete, an Orientation session will be hosted on the 16th October, 2020, at 1:00pm followed by the official commencement of classes. This date will be announced by the Ministry of Education.

Thanking you for your co-operation and looking forward to an efficient registration process.

NB In case of any challenges during the registration process please call: 665-5752, 728-4474, 321-0707

Yours in Education,

Brian Seemungal

Principal (Ag.)